



South African High Commission  
Wellington, New Zealand

Dear Applicant

## SA UNABRIDGED BIRTH CERTIFICATE

Thank you for your inquiry regarding an application for a SA unabridged birth certificate.

Please complete below documentation and post/courier to the South African High Commission in Wellington. This office will forward your application to South Africa for processing.

**Please ensure that all forms are completed in black ink**

### Requirements

1. BI-154 form
2. DHA-154 form                      Application for a birth certificate
3. DHA-24                              Notice of Birth
4. DHA-288                            Affidavit in Support of Notice of Birth
5. Certified copy of your passport or SA id document or certified copy of the certificate if you have this (optional). This may help speed up your application.
6. **Fee**                                **NZ\$10.00 per application**  
Payment can be made via online bank transfer.

Please ensure to do a **SEPARATE** transfer for each application.  
Attach proof of payment for each individual application.

### **Bank Account Details**

South African High Commission DHA  
12-3140-0362170-00

Particulars – Type of application (eg. Adult passport, Unabridged Birth Certificate etc.)

Code – First Name (Name of applicant)

Reference – Surname (Of applicant)

7. Self-addressed track and trace courier bag per application for forwarding printed document/s received from DHA.
8. **Certified copy/ies of any previous birth certificate/s issued should be included to facilitate the tracing and processing of the record.**

All completed applications can be forwarded to the below address:

PO Box 25406  
Wellington  
6140

Processing time is approximately 6-12 months.

**Please note The South African authorities will only process those applications completed IN FULL DETAIL. Identity number or birth entry number must be supplied where possible.**

Birth records date back only to the year 1901.

Regards

Consular Services  
Tel Number 04 815 8484